

COUNCIL FOR DEVELOPMENT & RECONSTRUCTION  
BEIRUT - LEBANON

No.: 3345/1

Beirut, 1/7/2011

Mr. Robert Watkins  
Resident Representative  
United Nations Development Programme  
Arab African Int'l Bank bldg  
Riad el-Solh str.,  
Beirut, Lebanon

Dear Mr. Watkins,

We acknowledge receipt of your letter reference 202/JS/KH and are pleased to attach two (2) signed original copies of both the Annual Workplan and the new Project Document entitled "*Extension of Institutional Strengthening Project Phase VII – Project ID: /00077655/*".

Please note that we have retained one original copy for our records.

Looking forward to a continued collaboration and a successful initiation of this important project, we remain,

Sincerely yours,

Council for Development and Reconstruction *A.*

*y*  
Nabil A. El Jisr  
President



Enclosure

*EC*  
*cc. RS*

UNDP OFFICE - BEIRUT
FILE: 00077655
07 JUL 2011
INFO: <i>eloi</i>
ACTION: <i>JS</i>

**UNDP Project Document  
Country: Lebanon  
PROJECT DOCUMENT**

Project Title                   **Extension of Institutional Strengthening Project Phase - VII**  
 MPU Project Numbers       **LEB/SEV/62/INS/73**  
 UNDAF Outcome(s):         **2. Rights based approach to human development**  
 Expected Output(s):         **Strengthening Institutional Capacity of the implementation of Montreal Protocol in Lebanon**  
 Executing Entity:           **Ministry of Environment, Lebanon**  
 Implementing Agency         **United Nations Development Programme (UNDP)**

PROJECT SUMMARY

Lebanon is committed to the complete phase-out of ODS in accordance with the Montreal Protocol control schedule. Lebanon ratified the Vienna Convention and the Montreal Protocol in March 1993. Since the per capita consumption of ODS in Lebanon was less than 300 gm, Lebanon was classified as a country operating under Article-5(1) of the Montreal Protocol and therefore became eligible to receive assistance from the Multilateral Fund (MLF) in order to meet its obligations under the MP. Lebanon received financial assistance from the MLF for the development of a Country Programme and the development of a national strategy for phase-out of ODS in accordance with the milestones applicable to Article 5(1) countries. Lebanon's CP was completed with the assistance of the UNDP in 1994. The Executive Committee (ExCom) to the Multilateral Fund subsequently approved the Lebanon CP in its 19th meeting in May 1996.

The National Ozone Unit is the National Office responsible for coordinating, monitoring and implementing all Montreal Protocol Activities including ODS Phase-out in Lebanon. The objective of the National Ozone Unit is to assist the Ministry of Environment in the effective and efficient phase out of ODS, the adoption of policies and regulations, monitoring procedures, and overseeing the projects and programmes specified in the country programme in order for the government to meet their commitments under the Montreal Protocol.

Programme Period:	2011 - 2013
ATLAS Award ID:	00061323
ATLAS Project ID	00077655
Start date:	01 April 2011
End Date	31 March 2013

Total resources required	US\$ 155,090
Total allocated resources:	US\$ 155,090
• MLF	US\$ 155,090
Management Arrangements	NIM

**Agreed by Ministry of Environment**



**Agreed by CDR**

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**Agreed by UNDP**

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## I. SITUATION ANALYSIS

### 1. Objective

The objective of this project is the implementation of Montreal Protocol in Lebanon, envisaging in particular:

- a) Extension and increase in national awareness on dangers of ODS.
- b) Dissemination of information on new technologies and ODS substitutes to the industrial sector in the country.
- c) Monitoring and evaluation of progress of implementation of ODS phase-out activities.
- d) Development and enforcement of legislation in support of effective monitoring and control of ODS.
- e) Reporting, evaluation and analysis of ODS consumption & importation.
- f) Liaising between government and responsible international agencies, information exchange with other parties.

### 2. Background

#### ODS Phase-out Activities in Lebanon

Lebanon is a Mediterranean country with a land area of 10,452 sq. km and a population of about 3.8 million (2006) with an estimated GDP per capita of USD 4,000 in 2005, with the Agricultural sector accounting for 14% of GNP, the industrial sector for 26 % and the service sector for 60 %. Population density is approx. 363 persons per sq km where urban population represents around 88 % of the total population.

The table below shows the dates of ratification by Lebanon of the Montreal Protocol and its amendments:

#### *Lebanon – Dates of Ratification of Montreal Protocol and Amendments*

Agreement	Ratification	Entry into Force
Vienna Convention	March 30, 1993	June 28, 1993
Montreal Protocol	March 30, 1993	June 28, 1993
London Amendment	March 31, 1993	June 29, 1993
Copenhagen Amendment	July 31, 2000	July 31, 2000
Montreal Amendment	July 31, 2000	July 31, 2000
Beijing Amendment	November 21, 2008	November 21, 2008

Lebanon's Country Programme reflecting the national strategy and action plan for controlling the use of ozone depleting substances was prepared with the assistance of the National Working Committee on Ozone Depleting Substances established in 1994 at the Ministry of Environment was approved at the 17<sup>th</sup> Meeting of the Executive Committee of the Multilateral Fund in 1995. The Country Programme prioritized ODS phase-out activities in the main ODS consuming sectors, through technology transfer investments, technical assistance, capacity building, and training.

Lebanon's Country Programme Update was prepared in 2003 and reassessed the ODS consuming sectors in Lebanon including, for the first time, in the southern region of Lebanon which was adversely affected by war in the early nineties, reviewed the progress made in ODS phase-out, and identified further activities, policies and strategic planning and actions required to complete phase-out of remaining ODS in the country, thus renewing Lebanon's commitment for complying with the Montreal Protocol control targets and obligations.

All remaining CFC phase-out actions were addressed through the National Phase-out Management Plan for Annex-A, Group-I Substances (CFCs) in Lebanon (NPMP), which was approved at the 44<sup>th</sup> ExCom Meeting in November 2004 as a performance-based agreement with annual consumption and phase-out

targets and complete phase-out of all remaining consumption of Annex-A, Group-I Substances (CFCs) in Lebanon before 01 January 2009. The CFC consumption reduction schedule proposed in the NPMP is in advance of or in compliance with the control schedule of the Montreal Protocol.

### **Accelerated HCFC Phase-out**

HCFCs, which have Ozone Depleting Potential (ODP) up to 15% of that of CFCs, are also classified as controlled substances under Annex-C, Group-I of the Montreal Protocol. HCFCs therefore, have use restrictions and would eventually have to be phased-out. Initially for Article-5 countries, the scheduled phase-out date for HCFCs was 01 January 2040 with an interim control measure of freezing HCFC production and consumption at 2015 levels, from 01 January 2016.

During the implementation of the CFC phase-out under the Montreal Protocol, HCFCs were approved as interim substitutes for CFCs in many of the projects and activities supported by the Multilateral Fund. Considering the increasing demand for HCFCs, and considering the imminent restrictions on HCFCs, including the 2016 freeze in consumption for Article-5 countries, it was necessary to address the technology and environmental issues arising from HCFC use reductions. Moreover, it was understood that actions to reduce HCFC consumption would be needed sooner rather than later. Recognizing these challenges, the ExCom approved at its 45<sup>th</sup> Meeting in 2005, funding for UNDP to carry out HCFC surveys in 12 countries. Lebanon was one of the countries which requested to be a part of this activity. The key result of this survey was establishing the HCFC consumption profiles and projected growth rates in HCFC consumption in various sectors until 2015.

The XIXth Meeting of the Parties to the Montreal Protocol in September 2007, through its Decision XIX/6, adopted an accelerated phase-out schedule for HCFCs. The first control is the freeze on production and consumption of HCFCs from 01 January 2013, at the Baseline Level (average of 2009 and 2010 consumption levels). The second control step is the reduction of 10% from the Baseline Levels on January 1, 2015. Subsequent control steps are 35% reduction by 2020, 67.5% by 2025, 97.5% by 2030 and complete phase out from January 1 2040. The decision also directed the Executive Committee of the Multilateral Fund to assist Article-5 Parties in preparation of HCFC Phase-out Management Plans (HPMP).

The 54th Meeting of the Executive Committee in April 2008, through Decision 54/39, adopted guidelines for preparation of HCFC phase-out management plans. These guidelines provide an indicative outline and content of the HCFC phase-out management plans, with the following key elements (ExCom Decision 54/39 is attached as Annex-I):

- a) Adoption of a staged approach to implementation of the HCFC phase-out management plans within the context of an overall national strategy. Stage-1 would focus on compliance with the 2013 freeze and 2015 reduction targets. The second and further stages would focus on HCFC phase-out in compliance with the subsequent reduction targets.
- b) Commitments to achieving the 2013 and 2015 control milestones through performance-based agreements



## II. STRATEGY

Objectives (please add as necessary)	Activities in current phase	Achievements in current phase	Planned activities in next phase	Expected results for next phase
<b>Objective 1: Adoption/implementation of ODS legislation and regulation to control and monitor ODS consumption</b>				
Introduction of licensing and quota system for HCFCs	NA	NA	Amendment of the existing CFCs legislations to accommodate HCFCs (Phase VII/05/2011)	Enforcement of the amended ODS Licensing Decree
Enforcement of control measures to sustain CFC phase out	Adoption of the ODS Licensing System Decree	The ODS Licensing System Decree was released and started its implementation (Decree Nb. 2604 dated 24/9/2009) (Phase VI)	A close coordination with the Legal department at MOE regarding the follow up on legislative issues (Phase VII)	Monitor & evaluate the legislations put in force
Monitoring illegal ODS trade (all ODS)	Round table meeting with Governmental Authorities, Customs, ODS users & Importers	Coordination with Decision makers at the Ministry of Economy, Industry and Customs authorities (Phase VI)	Continue the close coordination with the concerned authorities in the country (Phase VII)	Complete control on the importation / exportation sector
Ratification of Amendments to the Montreal Protocol	All amendments were ratified	All amendments were ratified (Phase VI)	Maintain the enforcement of the amendments (Phase VII)	Maintain the enforcement of the amendments
<b>Objective 2: Efficient and timely data collection and reporting</b>				
Monitoring customs import/export	The ODS Licensing System monitors the importation of ODSs in the country	Effective control of the importation trends of ODSs. (Phase VI)	- Update information of new ODS users including HCFCs data - Update of information databank and produce reports on the Consumption / Importation of ODS including HCFCs data (Phase VII)	Update the Database application of ODS users /consumption/ importation in the country
Article 7 data reporting	Annual Reports on the Consumption / Importation of ODS for the years 2008 & 2009	Submit reports to the Ozone Secretariat & MLF Secretariat under the NPMP and the ISP contexts (Phase VI)	Annual Reports on the Consumption / Importation of ODS for the years 2010 & 2011	Submit reports to the Ozone Secretariat & MLF Secretariat under the NPMP and the ISP contexts

Objectives (please add as necessary)	Activities in current phase	Achievements in current phase	Planned activities in next phase	Expected results for next phase
Country programme data reporting	Annual Reports on the Consumption / Importation of ODS for the years 2008 & 2009	Submit reports to the Ozone Secretariat & MLF Secretariat under the NPMP and the ISP contexts (Phase VI)	Annual Reports on the Consumption / Importation of ODS for the years 2010 & 2011	Submit reports to the Ozone Secretariat & MLF Secretariat under the NPMP and the ISP contexts
<b>Objective 3: Consultations and coordination with other national agencies/stakeholders</b>				
Steering Committee	Strengthen the cooperation with the various stakeholders	<ul style="list-style-type: none"> <li>- Close coordination with the Ministry of Education for the organization of the Master Training programme and the Technicians Training programme.</li> <li>- Close partnership with the importers and suppliers of refrigerants and refrigeration accessories, as well as the refrigeration experts in Lebanon</li> <li>- Liaison with the International organizations and agencies ( UNDP , UNEP , UNIDO , GTZ , AFD</li> </ul>	Maintain the cooperation with the various national stakeholders	<p>Strengthening the institutional capacity</p> <p>Build an information / Network among different agencies &amp; Bilateral</p>
Industry associations	Strengthen the cooperation with the various industry and technical associations	<ul style="list-style-type: none"> <li>- Working with the Refrigeration sector on establishing a syndicate or association for refrigeration</li> <li>- Provision of</li> </ul>	Maintain the cooperation with the various national associations	<p>Strengthening the institutional capacity</p> <p>Network between MoE &amp; the Industrial sector,</p>

<b>Objectives (please add as necessary)</b>	<b>Activities in current phase</b>	<b>Achievements in current phase</b>	<b>Planned activities in next phase</b>	<b>Expected results for next phase</b>
		technical advice and information to end-users through a close follow-up with the enterprises.		Governmental and Non- Governmental Authorities



Objectives (please add as necessary)	Activities in current phase	Achievements in current phase	Planned activities in next phase	Expected results for next phase
<b>Objective 4: Supervision of timely implementation of phase-out activities and reduction in ODS consumption</b>				
Terminal phase-out management plan implementation	Compliance with the work plan set out in the National Phase-out Management Plan (NPMP)	<ul style="list-style-type: none"> <li>- Phase-out of remaining CFCs in the Aerosol, Foam and Refrigeration (Mfg) Sector</li> <li>- Implementation of the Refrigeration Technician Training Program under NPMP</li> <li>- Technical support to the Refrigeration (Serv) Sector (Phase VI)</li> </ul>	Monitoring & Evaluation of completed projects	Final Verification Report of CFC reductions
HCFC phase-out management plan preparation/implementation	Preparation of the HCFC Phase-out Management Plan	<ul style="list-style-type: none"> <li>- Collection of HCFC Data importation and consumption</li> <li>- Develop a Database application of HCFC users in the country</li> <li>- Develop strategy and action plan for HCFC phase out in the country</li> </ul>	Submission of the HPMP for consideration by the 63 <sup>rd</sup> ExCom meeting.	Phase out of HCFCs in accordance with Phase-I planned activities.
<b>Objective 5: Awareness raising and information exchange</b>				
Information dissemination to key stakeholders	Review of the awareness outreach programme	<p>Production of Awareness materials and tools:</p> <ul style="list-style-type: none"> <li>- Beads and Wristbands bracelets that change into a variety of different colors under UV light.</li> <li>- Reprinting the "Teachers Guide", the "Children Booklet" and the CPU book</li> </ul>	<ul style="list-style-type: none"> <li>- Update the awareness outreach programme upon the need</li> <li>- Design and develop new awareness materials targeting several groups</li> <li>- Develop awareness tools for the HPMP</li> <li>- Organize field awareness activities (Beaches, ski resorts, ...)</li> </ul>	<p>Increase of the awareness on the knowledge of the ozone depletion problem (focusing on the HCFCs issues) at the national level;</p> <ul style="list-style-type: none"> <li>• Academic</li> <li>• Industries</li> <li>• Technicians</li> <li>• Children</li> <li>• Stakeholders</li> </ul>



Objectives (please add as necessary)	Activities in current phase	Achievements in current phase	Planned activities in next phase	Expected results for next phase
			<ul style="list-style-type: none"> <li>- Organize Seminars for schools, universities, NGOs &amp; others</li> <li>- Organize press releases, TV Interviews</li> </ul>	
International Ozone Day	Working with the government institutions and the private sector as well as the public achieved a responsible behaviour climate towards a cleaner environment	Dissemination of the UV Index Forecast on all local TV stations, Radios and Newspapers; Summer 2009	Development of partnership with the private sector within specific activities	Identify resources for producing awareness materials (Industrial & Private Sector)
<b>Objective 6: Regional cooperation and participation to Montreal Protocol meetings</b>				
Regional network participation	Contributing to West Asia Network	<p>Participated in:</p> <ul style="list-style-type: none"> <li>- Coordination Meetings for West Asia Network, Manama, kingdom of Bahrain, 9-14 May 2009</li> <li>- West Asia ODS Network Meeting, workshops on MDI, Workshop on quarantine and pre-shipment uses of methyl bromide, Port Ghalib, Egypt, 29 October–3 November 2009</li> <li>- West Asia Follow-up Meeting of ODS Officers for West Asia, Beirut, Lebanon 30 Mar to 1 April 2010</li> <li>- Main Meeting of</li> </ul>	Contributing to West Asia Network through coordination with West Asia parties and the UNEP regional CAP team targeting mainly activities under the context of HPMP (Phase VII)	Successful implementation of HPMP Phase-I activities through the coordination with the UNEP ROWA CAP team

Objectives (please add as necessary)	Activities in current phase	Achievements in current phase	Planned activities in next phase	Expected results for next phase
		<p>ODS Officers for West Asia, Jeddah, Saudi Arabia, 19-21 September 2010</p>		
<p>Open-ended Working Group / Meeting of the Parties</p>	<p>Participating in International events related to Montreal Protocol</p>	<p>Participated in:</p> <ul style="list-style-type: none"> <li>- 29<sup>th</sup> Meeting of the OEWG, preceding workshop and open-ended dialogue Geneva, Switzerland, 13-18 July 2009</li> <li>- 21<sup>th</sup> MOP, Port Ghalib, Egypt, 4-8 November 2009</li> <li>- 30<sup>th</sup> OEWG and preceding seminar on the environmentally sound management of ODS banks, Geneva, Switzerland, 14-18 June 2010</li> <li>- 61<sup>st</sup> ExCom Meeting, Montreal, Canada, 5-9 July 2010</li> </ul>	<p>Participating in International events related to Montreal Protocol (Phase VII)</p>	<p>Participate in all major International Meetings &amp; Conferences, as necessary (ExCom, ImpCom, OEWG, MOP)</p>



### III. RESULTS AND RESOURCES FRAMEWORK

The overall result expected from this project is the implementation of Montreal Protocol in Lebanon.

Intended Outcome as stated in the Results and Resource Framework: Frameworks and Strategies for Sustainable Development				
CPAP Outcome 6: Technical and operational capacity of the government strengthened to meet its international environment obligations				
ATLAS Award ID: 00061323				
ATLAS Project ID:00077655				
INTENDED OUTPUTS	OUTPUT TARGETS FOR (YEARS)	INDICATIVE ACTIVITIES	RESPONSIBLE PARTIES	INPUTS
<p><b>Output 1: Strengthening Institutional Capacity for the Implementation of the Montreal Protocol in Lebanon</b></p> <p>Baseline: Efficient and Timely reporting</p> <p>Indicator: Timely ODS Phase out</p>	<p><b>Targets (2011)</b></p> <ul style="list-style-type: none"> <li>- Compliance with Montreal Protocol control measures</li> </ul> <p><b>Targets (2012)</b></p> <ul style="list-style-type: none"> <li>- Compliance with Montreal Protocol control measures</li> </ul> <p><b>Targets (2013)</b></p> <ul style="list-style-type: none"> <li>- Compliance with Montreal Protocol control measures</li> </ul>	<p><b>1-Management and Monitoring</b></p> <ul style="list-style-type: none"> <li>- Compliance with MLF and Ozone Secretariats reporting requirements.</li> <li>- Implementation of ongoing projects (HPMP, ODS Demonstration Destruction project UNIDO, Recycling &amp; Recovery project AFD)</li> <li>- Monitoring of closed projects (NPMP)</li> <li>- Updating national legislation on ODSs</li> <li>- Awareness Raising and Training</li> <li>- Technical, financial and operational management.</li> <li>- Establishment of good partnership with relevant ongoing projects and stakeholders.</li> </ul>	<p>UNDP/NOU/ MoE</p>	<p>155,090</p>

**IV. ANNUAL WORK PLAN**

<b>Award ID</b>	00061323											
<b>Project ID</b>	00077655											
<b>Project Title</b>	Extension of Institutional Strengthening Project Phase – VII											
<b>Executing Agency</b>	Ministry of Environment											
ATLAS Activity	Responsible Party	Source of Funds	ATLAS Code	ATLAS Budget Description	Budget (US\$)		Total					
					2011	2012						
<b>Activity 1: Management and Monitoring</b>	MoE	63030	71300	Professional Staff	52,000	50,000	102,000					
	MoE	63030	71400	Support Staff	10,000	10,000	20,000					
	MoE	63030	71600	Travel	8,000	8,000	16,000					
	MoE	63030	72100	Public Awareness	5,500	5,000	10,500					
	MoE	63030	72200	Equipment	1,590	0	1,590					
	MoE	63030	74500	Miscellaneous	2,500	2,500	5,000					
<b>TOTAL</b>					<b>79,590</b>	<b>75,500</b>	<b>155,090</b>					



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## **V. MANAGEMENT ARRANGEMENTS**

### **i. Execution Modality**

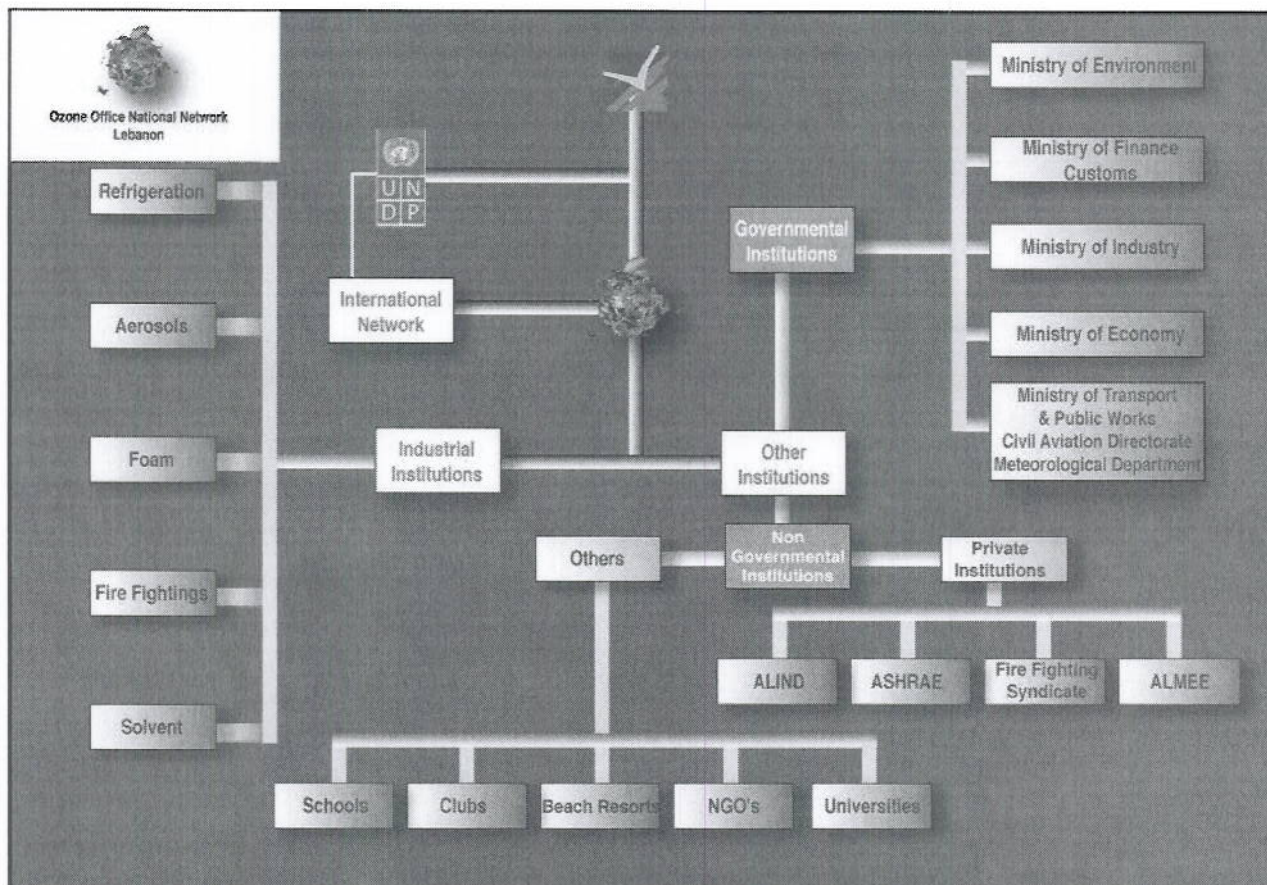
The project will be managed in accordance with standard UNDP procedures as support to nationally executed project (NEX) by the Government of Lebanon through its National Ozone Unit, Ministry of Environment. NEX has been chosen as there is adequate capacity in the Government of Lebanon to undertake the functions and activities of the project. The UNDP Country Office has ascertained the national capacities during the formulation stage of this project.

UNDP using the IA fees will be working closely with the MoE; the UNDP Country Office will be responsible for overseeing project budgets and expenditures, recruiting and contracting project personnel and consultant services, procuring equipment, and project evaluation and reporting, result-based project monitoring, and organizing independent audits to ensure the proper use of UNDP/MLF funds. Financial transactions, auditing and reporting will be carried out in compliance with UNDP procedures for national execution.

The National Ozone Unit (NOU) within the Ministry of Environment (MOE) was established in 1998 by the Government for the overall coordination of ODS Phase-out programme in Lebanon and to act as a national focal point for the implementation of the Montreal Protocol. The operations of the NOU are funded by the MLF through the institutional strengthening programme, implemented by UNDP and executed nationally by MOE in close collaboration with UNDP Lebanon. The overall objectives of the NOU are to effectively and efficiently phase-out ODS in the country through the creation and increase in national awareness on the adverse impacts of ODSs, implementing ODS phase-out activities, monitoring and evaluation of progress of implementation of ODS phase-out activities, dissemination of information on new technologies and ODS substitutes to the industrial sector in the country, reporting on ODS consumption and developing and enforcement of regulations in order to meet the obligations of Montreal Protocol and its Amendments.

The NOU regularly seeks the advice of representatives from governmental authorities, NGOs, the private sector and academia. The following figure represents the project's operation with the National and International bodies and agencies (governmental and non-governmental):

## **Lebanon – Institutional Framework for Montreal Protocol Implementation**



### **ii. Roles and Responsibilities**

This section outlines the roles and responsibilities of key stakeholders in the activities involved in the extension of Institutional Strengthening Project Phase VII.

#### **National Ozone Unit (NOU)/Ministry of Environment (MOE)**

The NOU/NOU will have the following roles and responsibilities in this project:

- Overall responsibility of the Technical, financial and operational management of the project
- Ensure the efficient operation of the ongoing projects (HPMP, R&R, ODS Destruction Demonstration)
- Overall responsibility for monitoring and supervision of activities
- Coordination of activities among various stakeholders
- Coordination of review of policy/regulatory framework among related Government agencies
- Validation of enterprise-level, sector-level and national-level baseline ODS consumption data
- Facilitate industry consultation
- Communicate and disseminate public information and conduct awareness/outreach initiatives/programmes
- Review and endorsement of draft and final project documents



## UNDP

UNDP has been designated as the Implementing Agency for the extension of Institutional Strengthening Project Phase VII, by NOU/MOE. The roles and responsibilities of UNDP during this project would be as below:

- Recruitment of expert (s) and project staff as required
- Support NOU/MOE in ensuring an effective and smooth process in the project plans / activities
- Support NOU/MOE in review and endorsement process on the draft projects/plans/activities, for timely finalization and submission to the ExCom;
- Provide assistance with policy/regulatory, management and technical support to NOU as and when required
- Assist NOU in the process of consultations with industries on the technical and logistical aspects

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## VI. MONITORING FRAMEWORK AND EVALUATION

UNDP CO will undertake periodic monitoring of the implementation progress through regular meetings with the project team. This will allow parties to take stock and to troubleshoot any problems pertaining to the project in a timely fashion and to ensure smooth implementation of project activities. Furthermore, UNDP CO will be responsible for financial monitoring and reporting on all disbursements of the programme, and will ensure continued reporting to the Government of Lebanon/Lebanon Recovery Fund and the Donor Country. Financial disbursements and auditing, as well as the procurement of goods and services, and the recruitment of personnel shall be based on UNDP procedures and guidelines.

Monitoring will be a continuous and systematic process review of the various activities and will be intended to (i) measure input, output, and performance indicators; (ii) provide regular and up-to-date information on the progress towards meeting the overall Project Objectives; (iii) alert the implementing partners with problems in implementation, and provide basis on which performance may be improved, and (iv) determine whether the relevant stakeholders are responding as expected.

The regular reporting from the Project is governed by UNDP reporting requirements, and will include the following reports:

- i. Annual Project Progress Report (APR) as per UNDP format to be submitted annually as of project initiation. [The APR will be discussed during the annual Tripartite Project Review (TPR) meeting in the presence of project donors, national counterparts and all concerned stakeholders.]

Furthermore, a number of timely milestone review events will be undertaken in the presence of project donors, national counterparts and all concerned stakeholders and beneficiaries. These events will include: i) a Project Inception workshop, ii) an Annual Tripartite Project Review (TPR) meeting, and iii) a Terminal Project workshop.



## Quality Management for Project Activity Results

Below is a preliminary Quality Management table for the project.

OUTPUT 1: Strengthening Institutional Capacity for the Implementation of the Montreal Protocol in Lebanon		
Activity Result 1	Management and Monitoring	Start Date: September 2011 End Date: August 2013
Purpose	Ensure the smooth technical and operational management of the project and build partnership with project stakeholders	
Description	<ul style="list-style-type: none"> <li>- Compliance with MLF and Ozone Secretariats reporting requirements.</li> <li>- Implementation of ongoing projects (HPMP, ODS Demonstration Destruction project UNIDO, Recycling &amp; Recovery project AFD)</li> <li>- Monitoring of closed projects (NPMP)</li> <li>- Updating national legislation on ODSs</li> <li>- Awareness Raising and Training</li> <li>- Technical, financial and operational management.</li> <li>- Establishment of good partnership with relevant ongoing projects and stakeholders.</li> </ul>	
Quality Criteria	Quality Method	Date of Assessment
Positive Resource Mobilization	Approval of new funded projects	Third quarter
Reduction of ODS consumption	National Statistics	Second quarter
Enforcement of Legislation	Registration of importers	Last quarter
Capacity of stakeholders built	Stakeholder cooperation	Last quarter

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## VI. LEGAL CONTEXT

This Project Document shall be the instrument referred to as such in Article I of the Standard Basic Assistance Agreement between the Government of Lebanon and the United Nations Development Programme, signed by the parties on 10 February 1986.

The UNDP Resident Representative in Lebanon is authorized to effect in writing the following types of revisions to the Project Document, after consultation with the project partners:

- Revision of, or addition to, any of the annexes to the Project Document;
- Revisions which do not involve significant changes to the immediate objectives, outputs or activities of the project, but are caused by the rearrangement of inputs already agreed to or by cost increases due to inflation;
- Mandatory annual revisions which re-phase the delivery of agreed project outputs or increased expert or other costs due to inflation, or take into account agency expenditure flexibility; and
- Inclusion of additional annexes and attachments

## VII. RISK ANALYSIS

#	Description	Date Identified	Type	Impact & Probability (1= low, 5=high)	Countermeasures / Mngt response	Owner
1	Political instability and security situation in the country	Project initiation date	Political	Political or security changes can slow down the project activities P = 4 I = 5	Modifications in the project daily activities / plans	UNDP